



# Water for Kids

*Helping people get safe drinking water for the first time*

## Annual Report Including Accounts

### Year to March 31<sup>st</sup> 2018

Registered Charity No 1059901



# Water for Kids

Annual Report 2017-18

Contents	Page
Charity Information	3
1. The charity's object	4
2. Governance	4
3. Policy for overseas projects	4
4. Overseas projects	4
4.1 Zambia	4
4.2 Uganda	5
4.3 Tanzania	7
5. Progress in the UK	7
6. Finances	7
7. Corporate Supporters	8
8. The year ahead	8
9. Approval	10
Income and Expenditure Account	11
Statement of Assets and Liabilities	12
Notes to the Accounts	13
Independent Examiner's Report	15

## Charity Information

Trustees	Peter Minhinnett Sara Emanuel Jason Cox Greg Warwick Tom Jackson Barbara Lucas Patrice Panella Richard Hall	Chairman Secretary Treasurer Vice-Chairman
Fundraiser / Administrator	Emma Hill-Brookes	
Charity Registration Number	1059901 (and CIO number 1178084)	
Date 1 <sup>st</sup> Registered	20 <sup>th</sup> December 1996	
Registered as Charitable Incorporated Organisation on	24 April 2018	
Offices	Cherry Tree Cottage 17 Main Street, Drayton Market Harborough, LE16 8SD	
Telephone	01858 565290	
Email	<a href="mailto:emmahillbrookes@yahoo.co.uk">emmahillbrookes@yahoo.co.uk</a>	
Website	<a href="http://www.waterforkids.org.uk">www.waterforkids.org.uk</a>	
Independent Examiner	A M West FCA Somerbys Limited Chartered Accountants	
Bank Accounts	CAF Bank (Charities Aid Foundation) Co-op Bank	

# Water for Kids

## Annual Report 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018

### 1. The Charity's Object

Water for Kids aims to preserve and protect the good health of children and communities in the developing world by assisting in the provision of safe drinking water, good sanitation and other public health related measures

### 2. Governance

Water for Kids governance is laid down in its Constitution, which was last revised on 28 June 2008. The policy and operating decisions of Water for Kids are decided by the trustees, who meet at least three times a year.

New trustees are elected each year at the AGM following recommendation by the Board of Trustees who will have considered how their skills and experience match identified needs. Co-opted Trustees are appointed by the Board of Trustees. The current trustees are listed on page three.

### 3. Policy for Overseas Projects

Water for Kids adopts a holistic approach to the prevention of waterborne disease which we call the 'three legged stool'. The first leg is the provision of safe water, the second is ensuring there is improved sanitation and the third is hygiene education. The Board of Trustees always considers the provision of water, sanitation (toilets, hand washing facilities etc.), hygiene education, community involvement and sustainability before agreeing to fund a project. This approach is effective in reducing the spread of disease and in saving lives.

Water for Kids considers sustainability to be the essence of its projects. We believe that there is no point in supporting a project unless it's going to last. We involve the local community from the start. Wherever we can, we use local labour and materials. We discuss how the community will maintain the installation in the future and make arrangements for them to take ownership of the new system on completion.

Water for Kids works in close partnership with inspirational people and community groups in Uganda and Zambia. It supports their ideas and plans to improve the health and well-being of communities, many of whom are living in poverty.

The projects are managed on behalf of Water for Kids by Environmental Health Professionals (EHPs). Muzamiru Bidondole in Uganda and Edgar Mulwanda, Philomen Yona and Kennedy Mulele, who are appointed by the Zambian Institute of Environmental Health, in Zambia. We are very grateful to all these individuals for their commitment, persistence and diligence.

Water for Kids also funds projects managed by Tanzania Rural Revival, an organisation we know and trust; which also involves health professionals in their projects.

### 4. Overseas Projects

Water for Kids was able to provide sustainable water supplies and hygiene education in three countries in Africa this year, mainly in neglected rural areas. This improved the lives of thousands of people at a total cost of £78,436.

#### 4.1 Zambia

In Zambia whenever we provide a safe water supply we also work with the community to take ownership and involve the Water Committee or create a new one to look after the water system and to collect money for repairs. We also train local people to become Pump Menders. So the communities are able to look after

their water supply and speedily repair any breakdown without the need for intervention from Water for Kids. This occurred during the year in Chipapa and at Katoba school.

During the year In Zambia, Water for Kids completed the third and final phase of the Katoba project by providing boreholes in five more villages in Katoba and sanitary facilities to the clinic. We also started a new project in Eastern Zambia where six boreholes were provided in Mwanjabantu near Petauke. These projects were carried out at a cost of £35,030, an increase of £21,852 (62%) on the previous year

Since 2014 Water for Kids has been working in the large rural area of **Katoba**, 50km East of Lusaka with a population of 11,300. As a result, safe water from boreholes is available for the first time at the school with nearly 1,000 pupils, and at the large clinic with a maternity unit. New boreholes were provided in six villages and water filters in three more. In addition, Water Committees and Pump Menders have been trained as well as hygiene promoters. The Hygiene Promoters have worked with families to improve their hygiene practices and now all households have a latrine and over 80% have tippy-taps for hand-washing. This area has grown significantly in population because of a new main road built between the Zambian capital, Lusaka, and Zimbabwe. Our 3 year project here has provided this large community with safe water and hygiene. It has made it easier, for girls especially, to attend school more regularly and on time, and for the maternity and child health clinic to provide a safe experience for women giving birth.

In October, trustees Patrice Panella and Sara Emanuel, visited the Petauke area for the first time and, with our colleagues from the Zambian Institute for Environmental Health. They identified the remote area of **Mwanjabantu** for the next project. This is an area with a number of small villages, miles away from any roads and with some of the greatest need for water that we've seen. When we visited in October women were waiting hours, sometimes overnight, for water to seep into scoop holes which when/if it arrived wasn't fit for drinking. Domestic animals were also waiting and adding contamination. In the rainy season one of the villages was completely cut off from any source of water. Boreholes have now been drilled in six villages and water committees have been trained to maintain them. Life has been transformed for the whole of this community.

It emerged, through the regular monitoring of our previous projects, that the communities in Madimba and two villages in Namasheshe needed help with costly repairs to their water systems.

In **Madimba**, a densely populated area of Lusaka, Water for Kids rebuilt the water kiosk provided in 2010 because it had developed cracks. The new kiosk has much deeper foundations.

In **Namasheshe**, the water from two boreholes had exceptionally high iron content. This was remedied by power flushing and replacing the pipes with ones in stainless steel.

#### 4.2 Uganda

In Uganda in 2017-18 Water for Kids protected seven spring water sources, installed two school rain water harvesting systems (RWHS) and repaired eight boreholes. The charity also continued to develop two Sanplat Production Projects (see below), and started a new one. We trained water committees at all of our new projects and re-established those at older projects. Community Leader Training was continued to encourage them to understand our work and for communities to take ownership of our projects to ensure sustainability. These projects were carried out at a cost of £37,405, an increase of approximately £8,000 (50%) on the previous year.

Communities in the seven villages of **Bujimbi, Walutente, Bunirira, Mawagala, Nawanyingi & Namadope**, including the primary school at **Kakumbi**, all benefited from safe water after the protection of their spring water sources. At each source this involved building a dam to convert a contaminated pond (created by a

natural spring), to a source of safe water, which can be collected easily from a pipe passing through the dam. In addition, badly needed repairs were carried out to an existing protected spring serving the community in **Lubanga** village.

Continuing our new policy of assisting with the repair of boreholes, we have repaired eight during the year in the communities of **Busei, Ibulanku, Nakalama, and Bulumwaki**; and also at the Primary Schools of **Bukonko, Nakigo, Nakalama, and Namundudi**. Many of the communities were able to assist with a small contribution to the cost. Godfrey, a member of the Iganga team, completed his training during the year as a Pump Mender. We purchased a tool kit for him to use and with the use of the motor bike purchased last year, he is now carrying out the repairs speedily and at a reasonable cost.

A new RWHS was installed at **Igamba Primary School, Iganga**, with over 1000 pupils and we assisted with new RWH Tanks for **Iganga High School**, a very large state run school with more than 2400 pupils, many of them from the most disadvantaged communities. These projects will provide a substantial amount of water and will make a real difference to the pupils and staff throughout the year.

During 2016-7, as part of our sustainability programme, we started a new project to train people in **Obira** village to make their own sanplats: an essential part of a latrine, which is made of concrete. Previously we purchased these sanplats in Iganga town; now, in addition to a saving on costs, this project could provide a few community members the opportunity to set up their own businesses. This successful project has already led to more households building their own high quality latrines, resulting in an improvement in hygiene in **Obira**. We started a second similar project in the larger rural community of **Naitandu**. We had already provided many sanplats in this area, but many more people wanted assistance.

During the year four people from Leicester climbed Mt Kilimanjaro to raise funds for Water for Kids, which were spent in the village of **Bukonko**. There was no water available for the population of 800 people. The initial plan was to just to provide a new borehole for this large community, but as the fundraisers were able to raise over £10,000, the broken-down borehole at the school was also repaired and a Sanplat Production Project was started.

A group visited Iganga in June, consisting of three trustees and a group of seven students from Northumbria University. They were studying Civil Engineering, Geography and Environmental Health courses, so offered a range of different skills. This was the second group to visit Iganga supported by Newcastle West Rotary Club and Northumbria University. Prior to the trip the group raised £2,150 for the charity which was used towards the projects that they worked on. The group worked hard on several projects and organised football and netball matches with the local young people of Iganga. They took GPS readings of existing projects and produced a Google Map for our reference. Two of the students used the opportunity of the trip to carry out research for their final year dissertations for their university course.

We continued to work more closely with communities to develop and train Water Committees to look after their protected springs and boreholes and to ensure any breakdowns are repaired quickly. Water Committee training was carried out at the newly protected springs in four villages.

In addition, our Iganga team has continued to train community leaders to support the work of the Water Committees and encourage good hygiene practices throughout their communities.

Hand washing and basic hygiene training was carried out in three schools and one village during the year.

At the end of the year Peter Minhinnett, Chairman and Trustee made a 3 week visit to Iganga to develop the Uganda Strategy.

### 4.3 Tanzania

Water for Kids has funded our partners Tanzania Rural Revival (TRR) to carry out successful projects in the southern highlands of Tanzania for many years; they work closely with the local authority Public Health Officer and Water Engineers. TRR are providing an additional water intake to the Kate Group Water Supply System to Iniho and other villages to provide sufficient water to 11,000 people. Water for Kids has given a grant of £6,000, which is 50% of the cost of this improvement.

## 5. Progress in the UK

At the AGM in August, the membership agreed that the charity should convert to a Foundation Charitable Incorporated Organisation (CIO). The aim was to protect the charity and its trustees from unlimited financial liabilities and put it on a sound legal footing for the future. We were successful in achieving CIO status on 24 April 2018.

Although the charity has been successful at fund-raising, the majority of income is from one-off donations. To move to a more sustainable income base, a Fundraising Strategy for 2018/9 was ably compiled by Emma Hill-Brookes, our Fundraiser/Administrator, in conjunction with the trustees. The following principles are included:

- Put donors and supporters first in our management of activities and resources in the UK, to maximise net income.
- Work in an open and collaborative style, sharing information and experience.
- Continue to consider return on investment as one indicator of success, seeking to keep costs down, while acknowledging the need to invest for the longer term.

In March we launched our new website, which can now be viewed on a mobile phone, so will attract more supporters than ever. We are incredibly grateful to Sandra Watson of 9<sup>th</sup> Planet Design for doing this at a hugely discounted rate and for doing all the updating of the website since 2007, free of charge.

The charity now has policies on Conflict of Interest, Complaints, Finance (to be updated 2018-19), Corporate Supporters, Reserves and Risk Management and Volunteers.

## 6. Finances

Our work would not be possible without the generosity and commitment of so many supporters to whom we are very grateful. Their generosity has led to the charity being able to spend more than ever on the projects in Uganda, Zambia and Tanzania this year, 60% more than in 2016-17.

Water for Kids had another very successful year of fund-raising. In 2017-18 our income increased by 4.5% to £72,945, despite a continuing challenging economic environment for small charities and extra income in 2016-17 due to the 20<sup>th</sup> Anniversary celebrations. This increase was due to over £10,000 being raised by a team who climbed Mount Kilimanjaro, £9,500 for the Kenya project (see above) and an increase in income from Corporate Supporters.

This meant we were able to spend a record £78,436 on overseas projects during the year, which was 60% more than last year. At the end of the year the reserves were £28,961, of this £17,000 has been committed for expenditure in 2018-19, including: £9,500 for Rainwater Harvesting in Kenya; £5,500 for the completion of the Mwanjabanthu project in Zambia; £2,000 for the Busawuula project in Uganda.

We are proud to say that 88% of Water for Kids' expenditure went directly into its water and sanitation projects overseas. So, only 12% was spent in the UK on governance, fund-raising, administration, etc.

In order to meet our commitments to partners in Uganda and Zambia, the Trustees aim to maintain a level of reserves that will protect the charity against any dramatic fall in income or unexpected rise in expenditure. During 2017-18 the reserves were maintained well above our minimum level of £10,000.

Somerbys Chartered Accountants, our Independent Examiners, have prepared their report on the annual accounts (see below) at reduced cost.

## 7. Corporate Supporters

We are grateful to our Corporate Supporters who have provided funds and services over the year. They are:

CA Design Services	Machin and Toplass
Civica Uk Ltd	Ninth Planet Design
Craggan Outdoors	Plumbing & Heating Supplies Ltd
Creative Display Solutions Ltd	PHS
Ecoegg Ltd.	Red Cat Partnership
Environmental Health News	Sundried Ltd.
Grime Reaper Products Ltd	WCS Environmental Ltd
Jones and Co.	
Killgerm Group Ltd	

We are pleased to welcome CA Design Services and WCS Environmental Ltd. as new Corporate Supporters of Water for Kids.

## 8. The Year ahead

We have ambitious plans for 2018-19 to continue running projects in Uganda and Zambia and improve the legal and financial footing of the charity. We will apply to become a CIO, Implement the Fundraising Strategy 2018-19 and establish a three year strategy for our work overseas.

**In Zambia** in 2018-19, we will complete the Mwanjabanthu project by training Pump Menders and Hygiene Promoters. We will identify new villages and start a similar project in the Petauke area.

We will provide a borehole in Mangulo, Namasheshe (Western Zambia). A shallow well was provided there by Water for Kids in 2015, but it is collapsing due to a very sandy soil.

**In Uganda** we will continue to protect spring water sources, to construct rain water harvesting systems in primary schools and repair broken boreholes.

We are reviewing the most effective way to enable a sustainable programme of work. A strategy is being developed to help prioritise maintenance, repairs and new project work, so that these can be achieved efficiently, within our financial and practical capacity.

We plan to continue the training of community leaders and water committees to take responsibility for safe water systems we have provided; also continue the successful hand wash training to reach other schools and villages. In addition we will continue more training of community members to build concrete sanplats.



As part of our sustainability agenda, in Uganda and Zambia, our local teams monitor all the Water for Kids completed projects on a regular basis to ensure the water facilities are being maintained.

**In Tanzania**, our partners TRR will complete the works to improve the Kate Group Water Supply System.

It has been several years since we last worked in **Kenya**, so we are pleased that the North East Region of the Chartered Institute of Environmental Health (CIEH-NE) and the Kenya Acorn Project have raised £9,500 for rain water harvesting systems for four schools in the Ndhiwa area of Kenya. The works will be carried out during a joint field trip with CIEH-NE in May 2018, during which local EHPs will carry out hygiene training and monitoring of the project will be arranged.

#### **In the UK**

We will apply to the Charity Commission to convert to a CIO and will hold the first general meeting in July 2018. Although there will be no formal membership of Water for Kids, we will devise a scheme to encourage individual supporters and keep them informed about our work.

The charity will also update its work on Safeguarding and produce a formal policy which will be submitted with the CIO application. The Equal Opportunities policy will be reviewed in the light of the work on Safeguarding.

We will implement the Fundraising Strategy 2018-19 raising the income of Water for Kids to £90,000 by 2019. In 2018-19 we aim to raise £70,000 which will include an increase in sustainable income for Trusts to £18,000 and from Corporate Supporters to £14,000. In turn a three year strategy will be drafted for expenditure on overseas projects.

In response to the requirements of GDPR, we have drafted a Privacy Policy and brought it to the attention of our supporters.

## **9. Approval**

We present this Annual Report of Water for Kids for 2017-18 with great pleasure.

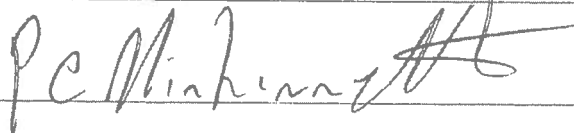
This report was approved by the Trustees and signed on their behalf by:



Jason Cox, Treasurer



Sara Emanuel, Secretary



Peter Minhinnett, Chairman

Date: 14 July 2018

WATER FOR KIDS - Registered Charity No. 1059901

Income and Expenditure Accounts for the Period  
1 April 2017 to 31 March 2018

Annual Income	2017/18	2016/17
Donations (1)	44,529.64	26,630.70
Trust Donations (2)	14,075.00	19,000.00
Gift Aid (3)	1,593.57	785.91
Membership Fees	1,199.00	4,289.50
Corporate Support (4)	11,136.25	-
Misc (5)	411.76	-
Interest (6)	-	10.80
Fundraising Events (7)	-	15,451.93
'In Memory' (8)	-	3,665.44
<b>Total Income</b>	<b>72,945.22</b>	<b>69,834.28</b>
<b>Annual Expenditure</b>		
Zambia Projects (9)	35,030.00	13,178.00
Uganda Projects (10)	37,405.92	29,806.37
Tanzania (11)	6,000.00	4,000.00
Fundraising Costs (12)	1,075.44	324.00
Administration Fees (13)	5,660.19	5,250.28
Governance (14)	764.80	1,458.97
Sundry (15)	3,054.25	1,467.36
Bank Charges	60.00	25.00
<b>Total Expenditure</b>	<b>89,050.60</b>	<b>55,509.98</b>
<b>Excess of Expenditure over Income</b>	<b>(16,105.38)</b>	<b>14,324.30</b>

Statement of Assets and Liabilities

As at 31 March 2018

Bank balances	31-Mar-18	31-Mar-17
Co-operative Bank Account	7,855.71	7,100.71
CAF Gold Account	8,689.21	8,323.87
CAF Cash Account	12,416.55	29,642.27
	<hr/>	<hr/>
Total Bank Balances	28,961.47	45,066.85
Gift Aid Debtor	2,155.10	2,408.20
Somerbys Creditor	(372.00)	(354.00)
	<hr/>	<hr/>
<b>Total Funds Available</b>	<b>30,744.57</b>	<b>47,121.05</b>

## Notes to the accounts

1. Generous donations of more than £500 were received from Ged Pike, British Water, CIEH (North East), Mr D Hull, Mrs M Hull, Kenya Acorn Project, Market Harborough Third World Group, Rosemary O'Malley, P G Walker, David Jamieson, M & J Reza-Alikhani (Northumbria University), Claudine Milligan (who ran the Snowdonia Marathon) and a team who climbed Mount Kilimanjaro, Southam2000 Rotary.
2. Given by the Dabbagh Welfare Trust, JUSACA Charitable Trust and Franklin Charitable Trust.
3. Gift Aid for 2015/16 (excludes Gift Aid from on-line donations).
4. Corporate support provided by Civica UK Ltd, Ecoegg Ltd, Grime Reaper Products, Jones Solicitors, Killgerm Group Ltd, Machin & Toplass, Mellors Catering, RedCat Partnership, Sundried Ltd and WCS Environmental Ltd.
5. Misc includes interest received from all three of the Charity's bank accounts with the Co-Op Bank Plc and CAF Bank Ltd.
6. Interest is now included under the Misc category.
7. Fundraising Events are now included under other categories like Donations and Corporate Support depending on the source of the funds.
8. None received this year.
9. The payments related to work in Zambia:

DATE	REASON	AMOUNT
31/05/17	Five boreholes and hand pumps in Katoba	12,000.00
24/10/17	Six boreholes and hand pumps in Mwanjabanrthu and latrines for the clinic in Katoba	18,015.00
13/02/18	New borehole in Mangulo and monitoring of past projects	5,015.00

10. The payments related to work in Uganda:

DATE	REASON	AMOUNT
27/04/17	Water Pumps	460.00
16/05/17	Two new water sources at Walutente & Bunirira; RWH at Igamba Primary School, Iganga; Sanplat manufacture project at Naitandu; RWH Tanks at Iganga High School, Iganga; Solar Lighting for Busanda School, Luuka; Completion of Obira sanplat project	13,327.00
17/07/17	Bukonko new borehole; Repair of three broken boreholes; Purchase of tools for the pump minder	10,341.00
17/11/17	Protect two water sources Kakumbi & Mawagala; Repair of two broken boreholes	6,015.00
13/02/18	Protect two water sources Nawanyinge & Namadope; Repair of three broken boreholes; Start the Bukonko sanplat project	7,098.00
20/02/18	Supplies for water sampling equipment	164.92

11. Funds supplied to Tanzania Rural Revival for renovations to Kantete Intake and the Kate Gp Water System Rehabilitation project.
12. Fundraising costs include membership pack materials, t-shirts and caps, monthly fee to Justgiving.com website, Christmas Card printing.
13. Services provided by the Charity's part-time administrator/fundraiser.
14. Covers cost of expenses for trustees meetings and keeping Charity running, including: liability insurance, room hire, refreshments for meetings and travel expenses.

15. Sundry expenses include registration of domain names and website hosting, display materials, membership subscription to NCVO and website redesign.
16. 88% of total expenditure was spent directly on our overseas projects.
17. Of the £28,961.47 remaining in the bank, £17,000 has been approved and committed for expenditure in 2018/9 including: £9,500 for the Rainwater Harvesting Project for four schools in Kenya; £5,500 for the completion of the Mwanjabanthu project in Zambia; £2,000 for the Busawuula project in Uganda.

WATER FOR KIDS

31 MARCH 2018

**Independent Examiner's Report to the Trustees of Water For Kids**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2018 which are set out on pages 4 to 14.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A M West, FCA

Somerbys Limited

Chartered Accountants

30 Nelson Street

Leicester

LE1 7BA

14 July 2018